

Manitowoc Public School District
Minutes of the Finance & Facilities Committee Meeting
Thursday, June 20, 2024 at 5:00 pm

Committee Members present were Keith Shaw, Chair, Matthew Phipps, and Tony Vlastelica. Other board members were present: Christopher Able, President, and Biff Hansen. James Feil, Superintendent; Angela Erdmann, Executive Director of Business & Operations; and Michael Schwarz, Buildings and Grounds Manager, were also in attendance.

I. CALL MEETING TO ORDER

Committee Chair Keith Shaw called the meeting to order at 5 pm.

II. ENERGY PROGRAM UPDATE - (Information/Discussion)

James Hapemen provided an overview of savings to date for the Cenergistic Energy Program. In addition, information regarding updated Energy and Operations Guidance that was shared with the district was shared with the committee. It was noted that these guidelines are similar to measures taken by the district in the past to save energy.

III. LIABILITY INSURANCE RENEWAL (Information/Discussion)

Information regarding insurance liability renewal amounts was shared with the board. Increases were shared and noted on all coverages except for commercial crime. The increases realized are typical with what districts and business are facing across the state and nationwide, especially in the midwest with increased claims related to storm damage. The need to go out to bid on a regular basis and also to clarify replacement cost vs. actual cost value was posed as a question to the board regarding roof replacement.

IV. E-RATE FUNDING APPROVAL FOR 2024-2025 - (Information/Discussion)

An update was shared with the board that E-Rate funding for Category 1 Expenses (Fiber Connection and Internet Services) Was approved for 2024-25 in the amount of \$105,308.16. The district receives E-Rate funds for Category 1 services annually, and additional funding for Category 2 expenses over a span of five years. The district has used the available Category 2 funds at this time with the most recent hardwired and wireless upgrades.

V. PURCHASING POLICY REVISION RECOMMENDATIONS - (Information/Discussion)

Proposed changes for the district's purchasing policy were shared with the committee. The proposed changes will be forwarded to the Policy committee for further consideration.

VI. ADJOURN

Motion to adjourn by Christopher Able, seconded by Tony Vlastelica at 5:28 p.m. Motion carried, 4-0. Meeting adjourned.

Respectfully submitted,
Angela M. Erdmann
Acting Secretary
June 20, 2024